

Memo

Date: November 20, 2017

To: All Staff

From: Kelly Cormack

Subject: Sherbrook Entrance Closure Wednesday, November 22, 2017

On Wednesday, November 22, 2017 the Sherbrook entrance will be closed for air curtain installation.

The entrance closure will commence at 10:00 and reopen at 15:00.

Thank you once again for your understanding and cooperation.